

THE STAND-BY PARTNERSHIP PROGRAMME (SBPP) EASY GUIDE

Overview

The SBPP is a central element of OCHA's sustained efforts to strengthen its response capacity to new and escalating humanitarian emergencies. In a context of ever-increasing demands on limited funds, external Stand-By Partner organizations provide 'gratis' humanitarian experts for temporary support to field offices.

SBPP Parameters



General Assembly Resolution 51/243 allows OCHA to use "type II gratis personnel" for the following situations:

- To provide temporary and urgent assistance in the case of new and/or expanded mandates, in terms of a sudden and unforeseen need for additional capacity for core OCHA functions in the immediate aftermath of a new or escalating crisis.
- To provide expertise not available within OCHA or the UN more generally for very specialized functions for a limited period of time.

Profiles



Mainly Professional Officer grades 3-4 but also grade 5 for senior advisor functions.

Most requested profiles:

- Humanitarian Affairs Officer (HAO)
- Specific areas: needs assessment, civil-military coordination, inter-cluster coordination, protection, access, community engagement, cash coordination.
- Information Management Officer (IMO)
- Civil Military Coordination Officers (CMCO)

Duration



In the first case, SBP experts are generally deployed for an initial three month period, extendable to a maximum of six months. In the second case, SBP experts can deploy up to a year. All efforts should be made to keep SBP assignments within these time frames.

The average duration of SBP deployments to OCHA is four to five months.

Costs



The SBP covers salaries, travel to duty stations and daily subsistence allowances (DSA). The receiving office covers mission travel and DSA when experts are required to travel for work-related purposes.

If the increase in workload is expected to persist, additional resources should be secured as soon as possible and the cost plan adjusted accordingly to minimise potential staffing gaps.

Deployment Process



The field office completes the Integrated Surge Request Form which includes information on the background to the crisis, proposed timeframe, the profile, level, basic ToR and confirm the post-surge staffing plan

The Office submits the Integrated Surge Request Form to OAD for approval by signature or e-mail.

OAD sends the endorsed Integrated Surge Request Form to ERS/RSB for processing. ERS/RSB confirms eligibility of the request and, if required, seeks EO approval.

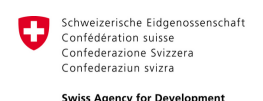
Upon confirmation/decision from the requesting Office, ERS/RSB processes the deployment and works with the SBP for deployment.

Suitable nominations are shared with the requesting field office and a preferred candidate is chosen.

ERS/RSB shares the request with the SBPs who then contact their roster members and submit nominations to ERS/RSB, normally within 5 days.

Due to SBP organisations Duty of Care and contracting/ deployment procedures, the lead time from confirmation of preferred candidate to deployment is approximately one month, although this may be expedited in certain cases.

Partners



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